

**ELIZABETH CITY STATE UNIVERSITY**  
**Graduate Policy for IP Grades**

**Preamble**

This Policy governs graduate student In Progress, “IP” grades. IP grades are given to students when they have been approved for additional time to complete the requirements of their Capstone/Thesis Course. The grade of “IP” indicates that the student has not completed the Thesis/Product of Learning. The following policy reflects the disposition of this matter.

1. Students will receive the “IP” grade in the Capstone/Thesis course when they have been approved to receive additional time to complete the requirements of the course (presently in place). To continue toward completion of this work during the next semester, the student will be required to register for the class again and pay tuition with the same number of credit hours that were assigned to the class in which the “IP” grade was awarded. At the completion of all required work, the final grade will be awarded to the class and the previous class with the “IP” grade will be changed to the “S” grade. The “S” grade will not affect the grade point average nor carry any weight in hours earned or attempted. The student will graduate with no “IP” grades on the record. Students will have no more than four (4) semesters to complete their Capstone/Thesis.