



Student Accounts Quick Facts – 2018-2019

Please visit us on the web at www.ecsu.edu and choose Student Accounts from the Inside ECSU Menu

Federal Education Rights Privacy Act (FERPA) and Student Privacy-FERPA

was enacted in 1974 by the U.S. Congress to ensure students right to inspect their own records and have some control over the disclosure of their personal records. This prevents Student Accounts from discussing student information via phone. Students can set up **authorized account users** for access to their student account information in Self Service Banner (SSB).

Contact Information for Student Accounts, Cashier Services and Perkins/Collections

Cashier Services (252) 335-3471 ext. 1

Location: 121 Thorpe Admin Bldg. Hours: 8:30 am – 4:00 pm

Student Accounts (252) 335-3471 ext. 2

Location: 217 Thorpe Admin Bldg. Hours: 8:00 am – 5:00 pm

Collections (252) 335-3471 ext. 3

Location: 217 Thorpe Admin Bldg. Hours: 8:00 am – 5:00 pm

Estimating your Student Bill

This information will help you estimate the costs of your tuition, fees, and room and board 2018-19. You will need to plan for other expenses such as additional lab books, software, supplies, parking permits and personal expenses.

2018-19 Estimated Direct Expenses (Based on full time enrollment of 12 or more registered hours)

	<u>In-State</u>	<u>Out-of-State</u>
Tuition	500.00	2,500.00
Fees	2,390.84	2,390.84
Book Rental	240.00	240.00
*Room	2,374.00	2,374.00
Board	<u>1,648.00</u>	<u>1,648.00</u>
Semester Costs	\$ 7,152.84	\$9,152.84
Annual Costs	\$14,305.68	\$18,305.68

**Room rate is based on the least expensive dorm where freshmen are traditionally housed. Other rates are available via the Housing Office webpage. Updated health insurance rates are included.*

Billing: Students are responsible for all charges as billed. Students must notify Student Accounts in writing if there is an error on the statement. Statements are provided to students electronically and can be accessed through SSB. Paper bills are not mailed to students. Account balances are available on SSB as account information changes frequently:

To access your bill:

1. Log on to SSB using your domain username and password.
2. Choose the student tab at the top of the screen.
3. Select the option for Student Accounts.
4. Select the option for Account Summary by Term.
5. Scroll down to the bottom of the screen and choose Online Bill/Payment and agree to be redirected to the online billing and payment site.
6. Select e-Bills to view or print the billing statement.

Payment Options:

1. **Financial Aid-** Accept your awards, complete the terms and conditions of your financial aid and sign any promissory notes associated with loans.
2. **Online (SSB)-** Use any of the four major credit cards (VISA, MasterCard, Discover or American Express) or a checking account. **Select term 201910 for Fall, 201920 for Spring and 201930 for Summer payments.**
3. **Mail-** Send your check or money order payment along with a copy of your statement payable to Elizabeth City State University or ECSU:

ECSU-Cashier's Office
1704 Weeksville Road CB950
Elizabeth City, NC 27909

*Include your student ID number in the memo line.

4. **In-person-** Visa or MasterCard, cash, money order or check at the Cashier window.
5. **TMS Payment Plan-** Set up payments in equal installments and pay an enrollment fee to get started
6. **Priority/Overnight Packages –** Send all payments by priority or overnight services to Elizabeth City State University, Attn: Cashier Office, Suite 121 Marion D. Thorpe Administration Building, First Floor, 1704 Weeksville Road, Elizabeth City, NC 27909.

