Getting Started with Blackboard

Course Overview

Getting Started with Blackboard is recommended for novice Blackboard users before beginning the Teaching and Learning Online Certification Series. It provides an introduction to the course environment from a student and instructor perspective, as well as some first steps in setting up a course. Topics include:

1. The Student Experience
2. Blackboard Learn Tools
3. Teaching in Blackboard Learn
4. The Instructor Experience
5. Sharing Materials
6. First Day Tasks

You will work independently and collaboratively to investigate the opportunities and challenges of online teaching and learning. Activities are completed in two separate Blackboard learning courses. The main course contains all of the class readings, discussion activities, and assessments. A second development course provides an area to complete assigned course development activities.

Course Objectives

- Navigate through Blackboard Learn from the student and instructor perspective
- Describe how you can use Blackboard Learn to accomplish familiar teaching tasks while exploring the roles the instructor plays
- Explore best practices for creating first day items to Welcome Students
- Complete hands-on activities to practice as an instructor:
  - Customizing the course menu

Office of Distance Education and Teaching Excellence
Adding content and tools to your course
Creating announcements, calendar events & discussion board forums

Who Should Attend

Instructors, faculty, course designers, administrators, and support staff who will be teaching or supporting blended or fully online courses using:

- Blackboard Learn - Course Delivery (Release 9.1x)

Duration

- Course is 4 weeks in length
- Participants should expect to spend approximately 10 - 12 hours to complete the course activities
- Participants are asked to budget their time to complete the course during the 4 week course duration

Location

- Fully online/asynchronous (Facilitator provides leadership, feedback, and support, but participants do not have to be online at a particular time of day).

Prerequisites

- Internet Explorer 10, or Firefox 3.6, or Safari 5.0, or Chrome. Check with instructor for compatible browsers.
- ECSU Email and high speed Internet access
- Basic computer navigation and web browsing skills
- Course materials from a traditional or online course to be used in development activities

Registration Information

Register for Getting Started with Blackboard using our online Training Registration Center at http://ecsu-de.eventbrite.com. Enrollment in each course is limited, so early registration is encouraged. Participants will receive a welcome email from the facilitator on the
morning of the course start date with all necessary course access information. If you have any questions, please contact the Office of Distance Education and Teaching Excellence at lbpowers@ecsu.edu. *Please note that registration for this course closes 2 business days prior to the listed start date.