



Veterans Center Outreach program
Attn: Employment Manager
1711 Church Street, Suites A&B
Norfolk, VA 23504

January 16th, 2018

Re: Affirmative Action Recruitment

Dear Sir or Madam,

VectorCSP, LLC is concerned that we fulfill our role as an equal opportunity employer and that our affirmative action recruitment efforts be successful. It is our intent to actively seek recruitment of qualified minority and female workers under the various applicable federal regulations and executive orders. To do this effectively, we need your help.

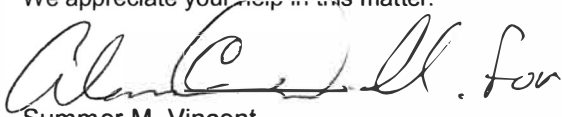
Accordingly, we request that you refer qualified applicants, including minorities and females in the following job titles:

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|---|---|--|
| Administrative Assistant | Front End Analyst | MPC Project Manager |
| Advanced Skills Training Instructor | Functional Systems Admin. | Personnel Recovery Specialist |
| Airborne Mission Network Analyst | GFE Manager | President/CEO |
| Aircrew Flight Equipment Specialist/Rigger Analyst (Junior) | Ground Maintenance Support Administrator | Program Management Specialist-Logistics |
| Analyst/Editor | HH65 Mechanical/Structural SME | Program Management Specialist |
| Availability Project Manager | Human Resources Specialist | Program Management Support Analyst |
| Aviation Mechanical/Structural Analyst | Industrial Security | Program Manager |
| Aviation Technical Publications SME | Innovation Analyst/Site Lead | Program Scheduler |
| Avionics Engineering Analyst | Item Manager | Proposal Coordinator |
| Bookkeeper | Junior Data Analyst | Registrar |
| Business Process Consultant | Language, Regional Expertise., Cultural | Reliability Centered Maintenance Analyst SME |
| CAAS Technical Integration SME | Librarian | Scheduler |
| Civil/Construction Analyst | Logistician | Software Tester |
| Command & Control Analyst | Logistics Analyst | SOTA CC Facility Manager/Scheduler |
| Configuration Data Manager | Logistics Analyst, Junior | System Engineer |
| Consolidated Learn Ctr. Sup. | Logistics Spec, Senior/PM | T&E Engineer |
| Courseware Specialist | Logistics Specialist | Technical Systems Analyst |
| Delivery Team Lead/C130 | Logistics/Asset Management Specialist | Technical Writer |
| Electrical Engineer | Logistics/Equipment Management Specialist | Technical Writer/ Analyst |
| Engineering Analyst | Management Analyst-CPI | Training Device Environmental Coordinator |
| Enterprise Training Systems Analyst | Mechanical Engineer | Training Readiness Analyst |
| Equipment Specialist | Mission Support Science Lab SME | Training Systems Analyst |
| Flight Operations Support | Motor Vehicle Mechanic | VTRAT Technician/Analyst |
| | MPC Developer | Weapons & Tactics Analyst |

Because of our active affirmative action program, we specifically request that you send to us referrals of minorities, females, veterans, and qualified individuals with disabilities. We would be happy to consider any resumes that we receive and to make arrangements for interview as positions become available.

VectorCSP does not discriminate against any employee or applicant for employment because of race, religion, sex, national origin, age, genetic information, disability, veteran status, sexual orientation, gender identity, or any other characteristic protected by federal, state, or local laws.

We appreciate your help in this matter.


Summer M. Vincent
Director of Human Resources