

# New Payroll System UNC-Pembroke To Serve As Pilot



The University of North Carolina System will be rolling out a new payroll system to replace the current Central Payroll system for nine UNC campuses over the next several months. UNC-Pembroke has agreed to be the pilot campus for this project and will be the first campus to “go live” effective October 1, 2009. The State’s Central Payroll system is more than 25 years old and other state agencies have already moved to the State’s new BEACON payroll system. Following a careful assessment, a joint decision was made to transition all nine UNC Central Payroll campuses to HR/Banner Payroll, with a Shared Services Center environment, by July 2010.

## WHAT THIS MEANS FOR YOU

- If you are a permanent employee, you will continue to be paid on a monthly basis, on the last working day of the month. There will be no change in your monthly pay or deductions.
- Generally, if you are a student or temporary employee and paid a flat monthly amount (e.g., graduate assistants, research assistants or adjunct faculty), you will continue to be paid on a monthly basis.
- If you are a student or temporary employee paid on an hourly basis, you will be moving from a monthly payroll to a bi-weekly payroll. This means that you will receive a paycheck every other Friday. The pay you receive will be for the previous two weeks of work.
- All employees will now be able to utilize a self-service portal to view pay stubs and W-2s online. If you are a permanent employee you will also be able to view your benefits and deductions information online.

## Campus Implementation

The nine UNC campuses included in this transition and their expected “go live” dates are:

CAMPUS	ANTICIPATED “GO LIVE” DATE
<b>UNC - Pembroke</b>	<b>October 1, 2009</b>
UNC- Asheville	January 1, 2010
Western Carolina University	January 1, 2010
Fayetteville State University	April 1, 2010
NC Agricultural and Technical State University	April 1, 2010
UNC School of the Arts	April 1, 2010
Elizabeth City State University	July 1, 2010
NC Central University	July 1, 2010
Winston-Salem State University	July 1, 2010

## Background

The UNC System has undertaken a series of projects, collectively known as the UNC Finance Improvement and Transformation project (UNC FIT), to address financial and operational areas considered as high risk. One of the four major projects in this initiative is the payroll system change that will move nine of the UNC campuses away from using the Office of State Controller’s Central Payroll system. A UNC FIT Team was established last fall to work out the details, and a Payroll Project Team was established to develop the new system. The Project Team has begun the initial planning and testing for implementation of the Banner HR/Payroll. Banner HR/Payroll will be used by each campus to initiate the payroll while the Shared Services Center, managed by UNC General Administration, will reconcile and manage the banking, benefit vendors and tax administration for the nine campuses.