



**Board of Trustees Meeting  
March 10, 2020  
Ridley Student Center – Room 216**

**Minutes**

**Call to Order**

Chair Janis King Robinson called the March Board of Trustees meeting to order at 1:41 p.m.

**Invocation**

Trustee Harold Barnes rendered the invocation.

**Roll Call**

Trustee Stephanie Johnson, Board Secretary, conducted roll call. Members present included Trustees Harold Barnes, Phyllis Bosomworth, Lynne Bunch, Andy Culpepper (via phone), Emmanuel Butts, Stephanie Johnson, Janis King Robinson, Paul Tine, Tracy Swain and Kennis Wilkins. Trustees Kim Brown, Bruce Brown and Christine Evans: excused.

**Chair's Comments**

Chair Robinson acknowledged Board of Governors member David Powers. Governor Powers shared a few BOG updates, which included the presidential search, budget concerns and student body elections. He stated his satisfaction with ECSU's establishment of the Regional Development Ad Hoc Committee.

Chair Robinson read the State Government Ethics Act. No one had a conflict of interest from the materials received.

Chair Robinson acknowledged SGA President, Trustee Butts and thanked him for his service on the Board of Trustees.

**Approval of Minutes**

Motion was made and seconded (Barnes/Bosomworth) to approve the minutes of the December 16, 2019 meeting. Motion passed.

### **Approval of Consent Agenda**

Motion was made and seconded (Barnes/Bunch) to approve the consent agenda, which included:

*Recommendation for Professor Emeritus- Dr. Ronald Blackmon*  
*Amendment to Bylaws of the Board of Trustees (to be implemented in September 2020)*  
*Adoption of Statement on University Policies, Procedures and Guidelines*

Motion passed.

Motion was made and seconded (Barnes/Bosomworth) for the ratification of the Board of Trustees Resolution that the Board of Trustees of Elizabeth City State University strongly encourages all elected leaders to support and value the educational systems in North Carolina to move swiftly to enact the provisions of House Bill 966 and Senate Bill 354 pertaining to the University System.

Motion passed.

### **Report of the Endowment Fund Committee**

Chair Robinson noted that there were no updates on the Endowment. Endowment materials were in the board package.

University Advancement provided the committee with an update of the year to date giving report with a total of \$729,221.64, which is 7.16% higher than the previous year. The Division shared four focus areas. Advancement Services is updating their data management reporting systems. Community and Economic Engagement is working to strengthen their presence in the community. The Division has secured a grant from Blue Cross & Blue Shield/\$250,000 for student retention. The Cannon Foundation/\$200,000 is pending. The 500 at \$500 campaign is underway to support the restoration of the football field and the team is preparing for a \$10M solicitation from Wells Fargo for Athletics.

### **Report of the Student Experience Committee**

Trustee Stephanie Johnson provided updates, which included:

Division of Student Affairs Updates: Introduction of new staff; 2019-20 Priorities (Careers & Workforce Development, Technology; and, upcoming events. The Division will continue to develop and cultivate public and private relationships to advance the mission of the division.

Student Government Association: Thanked Trustee Emmanuel Butts (SGA President) for his service. A thank you from the SGA President was extended to Trustee Tracy Swain for his support with providing a “thank you” to the students.

Athletics: the Board received information on the academic success of student athletes; the student athlete diversity data; NCAA Convention update and the recap of the CIAA 2020 Basketball tournament.

### **Report of the Infrastructure & Technology Committee**

Trustee Barnes reported that the Committee received the progress of the NC Bond Projects of Moore Hall and G.R. Little Library. An update was presented on the USDA Project for Bias Hall renovations and the demolition of Hugh-Cale and Doles Hall. Information regarding the Hurricane Dorian Recovery Bill as well as an overview of the Bedell Cafeteria Emergency Declaration was provided. A summary of the HUB Certification training outreach event was shared. The committee also voted to approve the following action items:

- a. A multi-year lease agreement with EC Regional Airport for the hangar space rental and multi-use of office space.
- b. A multi-year lease agreement with Edenton Regional Airport for additional hangar space.

### **Report of Academic and Enrollment Services**

Trustee Bunch reported that the Committee approved one action item, Dr. Ronald Blackmon as Professor Emeritus. As information, the committee received an update on the SACSCOC Reaffirmation process, including the timeline. Significant progress has been made on the compliance report, due September 8, 2021. Provost Ward provided information on the Quality Enhancement Plan and announced Career Exploration & Preparation as the topic for the Plan. An update was given on Enrollment Management strategies to assist in obtaining confirmed students for Fall 2020. Additionally, partnership activities with Student Affairs and the community were highlighted. High impact practices demonstrated through the School of Humanities and Social Sciences were shared.

### **Report of Finance, Audit and Strategic Planning**

The Committee received an update on the FY20 General Fund Budget, the FY20 Trust & Auxiliary Budgets, Internal Audit, and Strategic Planning. Details of those reports are included in the Board materials.

The University received a clean audit for FY19.

Ms. Lisa McClinton was introduced as the incoming Vice Chancellor for Business and Finance, starting April 1.

The Internal Auditor completed three reports: a follow-up on Financial Aid with one observation, a follow up on Admission operations that contained one observation and a third report for a follow up on Employee separations with no observations.

The Strategic Plan update included deliverables: full version of the strategic plan, a pocket version and website dedicated to the plan. A social media campaign in support of the plan will start in mid-April.

### **Report of the Ad Hoc Committee/Regional Development**

Trustee Paul Tine shared highlights of the Ad Hoc Committee's initial meeting held on February 18, 2020. The committee agreed to change the committee's name to ***Committee on Regional Development*** and to revise the committee's description to

include that this committee shall make recommendations to the Board on all matters involving economic, social and environmental development for Northeastern North Carolina Region. Additionally, Trustee Tine shared the Committee's areas of focus:

- 6.1.6: Increase the utilization of SBTDC services from 12 to 20 over five years.
- 6.2.3 Create and promote a Board of Visitors for premier and signature programs (Aviation, Business, and Education) to further engage community members and businesses.
- 6.3.2 Develop a series of five annual events to bring the community on campus.
- 6.3.4 Encourage each member of the Chancellor's cabinet to serve on at least one local, regional or state board or a high impact service organization.

Trustee Tine mentioned the possibility of convening an Economic Development Summit. This will be researched.

### **Report of the Governance-Executive and Personnel Committee**

Chair Robinson reported that the committee received an update on personnel actions from the Interim CHRO. Two action items were recommended to the Board for consideration, amendment to the Bylaws that will go into effect in September of this year and a Statement on Policies policy, which will require an update during every board meeting. Both items were approved in the consent agenda.

### **Chancellor's Report**

Chancellor Karrie Dixon report to the Board of Trustees included a note of thanks to the members for their continued service. She shared that she started the 2020 year by delivering the state of the University to ECSU Employees, Local Clergy, Afternoon Rotary, National Alumni Association and the Hertford Rotary. Chancellor Dixon reported that she meets on a regular basis with the Superintendent of ECPPS along with the presidents of the College of The Albemarle and Mid-Atlantic Christian University. She noted that with the approval of the Board, the status of Chancellor Emeritus was bestowed upon Dr. Mickey Burnim who was the Founders Day Convocation speaker. Chancellor Dixon mentioned the upcoming visit by President Roper on March 25.

There being no other business, Chair Robinson adjourned the meeting at 2:33 p.m.

Respectfully submitted,

*Gwendolyn Sanders*

Gwen Sanders

Assistant Secretary to the Board of Trustees & Deputy Chief of Staff