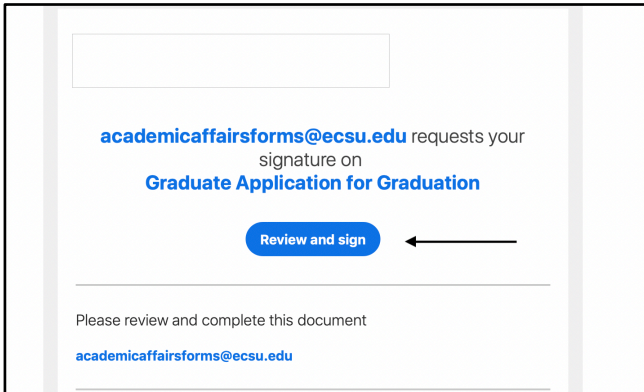


Graduation Guide: How to Send Your Completed Graduate Graduation Application

Here is a step-by-step guide on how to send your completed graduate graduation application using Adobe Forms.

Step 1. From your email, click on the review and sign link to open the application.



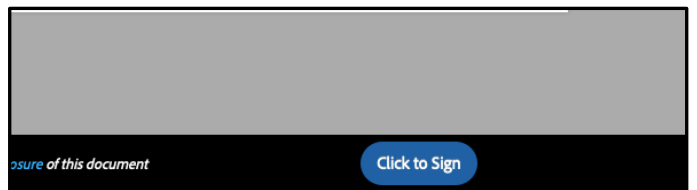
Step 3. Attach your Program of Study Check List and Transcript to the application. Sign the application certifying that you have completed the requirements for your degree or that you will complete them at the end of the semester. The remaining signatures will be signed once your application is reviewed.


It is the sole responsibility of each graduation candidate to meet with their academic advisor to determine if all institutional and departmental requirements for graduation have been met. Attach transcript, and Program of Study Checklist.

ATTACHMENTS	
Click to Attach File Attachment 1	Click to Attach File Attachment 2
SIGNATURES	
Student Signature *Click here to sign	Date: 09/14/20
Advisor Signature	Date:
Program Coordinator Signature	Date:
Department Chairperson Signature	Date:
Director of Graduate Education	Date:

Step 2. Enter your information into the form. You must provide your complete, permanent address. Your correct catalog year is required. Remember to include the credit hours you are taking this semester.

Step 4. Once all items are complete, you will see an arrow and blue link at the bottom of the application allowing you to submit your application to your faculty advisor.



 ELIZABETH CITY STATE UNIVERSITY FOUNDED 1891 OFFICE of THE REGISTRAR	
Graduate Application for Graduation	
Banner ID:*	Date:*
Please enter your legal name on the line below. This is how it will appear on your diploma. (i.e., first, middle, last)	
Permanent Address:*	
Telephone #*	E-mail address:*
Degree Sought:*	
Major:*	
When do you expect to complete graduation requirements	*Fall
Catalog year that graduation requirements will be assessed	Year *
Total semester hours required for graduation	*
Total transfer hours used	*