University Honors Program, Elizabeth City State University

REQUEST FOR HONORS CREDIT BY CONTRACT

The student must work with his or her potential instructor to fill out Parts I, II, and III. To earn Honors credit in the course, the student must (1) satisfactorily complete the Honors contract by the time the professor submits the grade for the course and (2) earn a grade of "A" or "B" in the course. The Honors contract does **NOT** affect the student's final course grade.

Student: Signed Form must be received by the University Honors Program Office. Incomplete form will not be processed.

Due Date: Third Friday of every semester

Part I: Student and Course Information

Student's Name:			Banner ID:
Last	First	M. I.	
Major:		_ Academic	c Advisor:
Student's Cell Phone:	Student's J	ECSU Email:	
Course Prefix, Number, and Section:		Ser	mester/Year:
Instructor's Name:			
signing where appropriate on this form.			
Part II: Instru		n (to Be Comple Print or Type	leted by the instructor):
Instructor's Name:		Telephone: _	
Instructor's Email:			
	final approval of the	the proposal by o	onors Contract Proposal. The Director of the completing Part IV. The student and faculty

Thank you for mentoring this Honors student's work.

Part III: Description of the Contract Project or Activity (to be completed by the instructor)

The instructor must indicate below the additional work and/or activities that will be completed in order for the student to earn Honors credit for this course. The student is to sign this contract after reviewing the contract project(s) or activity(ies) with the potential instructor. *Please note that the Progress Report on the outlined activity(ies) is due 6-8 weeks after the semester starts*.

Description of contract project(s) or active	ity(ies):
include final due date:	
udent's Signature	Date
structor's Signature	Date
Part IV: Honors Program Director's Appre	oval of Contract
ne Honors Contract assignment (s) are approved for	r awarding Honors credit to the above-named student.
onors Program Director's Signature	Date

Part V: Notification of Unfinished or Low-Quality Contract Work

<u>Instructors</u>: Please contact the Honors Program at 252-335-8726 or by email at honors.program@ecsu.edu if the student <u>does not</u> complete the Contract or if the work turned in does not merit Honors validation.

You do not need to notify the University Honors Program if the student completes the Contract on time and at an appropriate level of quality.