

**ELIZABETH CITY STATE UNIVERSITY**  
**Reverse Transfer Policy**

**Preamble**

North Carolina's Reverse Transfer Program is a state initiative in which students are rewarded for credit they have already earned or will earn at the four year university. The program is designed to award an associate degree to students who previously attended a North Carolina Community College and fulfilled the associate degree requirements while working towards a bachelor's degree at a North Carolina university.

**1. Eligibility**

- a. Students must have completed/earned at least 16 college level credit hours at the community college that will apply to their degree to be eligible.
- b. The associate degree depends on the credits earned at the four-year institution.
- c. Each student's credits will be evaluated to see if the combined credits meet the degree and graduation requirements.
- d. There is no cost to the student.

**2. University Process**

- a. Students must give permission to release their records to appropriate community college.
- b. Students must earn a total of 60 credits required for an associate degree. If a student is awarded the Associate in Arts or Associate in Science degree through the Reverse Transfer Program, ECSU will honor the degree to meet its General Education requirements.
- c. The University will send the records to the appropriate community college with no cost to the student.
- d. It is the student's responsibility to understand the community college requirements for completing an Associate in Arts or Associate in Science degree. The academic advisor can only advise the student on ECSU degree requirements.

**3. Community College Process**

- a. Students do not have to reenroll in the previous community college to participate in the program.
- b. The community college will evaluate the students' credits and inform students if they have earned an associate degree.
- c. The community college will send notification to the student's university email if the associate degree is awarded and will include details on how to get a printed diploma and participate in graduation ceremonies.
- d. The community college will evaluate the earned credits until the student has reached a total of 90 credits earned for the possibility of awarding the degree.

- e. If a student attended more than one community college, he/she cannot choose the school and/or degree. The community college has policies that will determine which college will evaluate the credits for the possibility of awarding the degree.
- f. There is no time limit for prior community college credit. For example, if a student left the community college many years ago before enrolling at the university, he/she is still eligible for participation in the program.

**4. Financial Aid and Scholarships**

- a. Participation does not affect financial aid.
- b. Participation does not affect military benefits as long as the student is pursuing a bachelor's degree at a UNC institution and completing course work.
- c. Depending on the type of Hold and/or Fees, the university may not be able to transfer students' records.