

Bilateral Agreement

Between

**Elizabeth City State University
&
College of The Albemarle**

**Bachelor of Science:
Business Administration**



**BILATERAL AGREEMENT
BETWEEN
ELIZABETH CITY STATE UNIVERSITY
AND
COLLEGE OF THE ALBEMARLE**

*Associate in Applied Science (Accelerated) Degree in General Business Administration
Baccalaureate Degree Program in Business Administration
August 2025*

THIS BILATERAL AGREEMENT (hereinafter "Agreement") is entered into by and between ELIZABETH CITY STATE UNIVERSITY, a constituent institution of the University of North Carolina (hereinafter "ECSU") and COLLEGE OF THE ALBEMARLE, a North Carolina Community College System institution (hereinafter "COA").

BACKGROUND

ECSU offers a baccalaureate degree program in Business Administration. The Bachelor of Science in Business Administration is a four-year program.

COA offers an Associate in Applied Science Degree program in General Business Administration.

PURPOSE

ECSU and COA acknowledge that recipients of an Associate in Applied Science Degree/General Business Administration may seek to transfer to ECSU to pursue a B.S. in Business Administration). To this end, ECSU and COA hereby join in a collaborative effort to facilitate the transfer of students graduating from COA's General Business Administration Program to a baccalaureate degree program in Business Administration at ECSU and agree to the following terms and conditions:

1. The parties agree that a recipient of an Associate in Applied Science Degree (AAS) in General Business Administration from COA, with at least a cumulative grade point average (GPA) of 2.0 based on a 4.0 scale will be admitted to ECSU, provided all other conditions for admissions are satisfied.
2. ECSU agrees to accept college transfer coursework completed at COA, under the AAS in General Business Administration as equivalents to ECSU courses in accordance with "Schedule A, Section I" attached hereto, subject to the requirements of ECSU's Undergraduate Admissions Policy (ECSU Policy 300.3.1), as it may from time to time be amended. The courses approved for transfer credit must have been taught by COA faculty who meet the credential requirements of the Southern Association of Colleges and Schools (SACS). Only courses with a grade of "C" or better from an accredited institution are considered transferrable.
3. A recipient of an AAS Degree in General Business Administration from COA who applies for admission to ECSU and is admitted as a transfer student may receive up to a maximum of sixty-five (65) semester hours of academic credit.
4. A minimum of thirty (30) semester hours of credit at the upper level must be earned through regular enrollment at ECSU including a minimum of fifteen (15) semester hours of credit in junior/senior courses in the major field. A total of at least one hundred twenty (120) semester hours of credit must be completed as outlined in "Schedule A, Section II" to be awarded the Bachelor of Science in Business Administration (Concentration in Management and Entrepreneurship) from ECSU.
5. This agreement shall become effective August 1, 2025, and shall terminate May 31, 2030.

I. SCOPE OF AUTHORITY

Except as otherwise expressly and specifically provided in this Agreement, neither party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party.

II. INTELLECTUAL PROPERTY

Any use of the names "Elizabeth City State University" or the "College of The Albemarle", including any of its constituent schools, departments, programs or logos, relating in any way to the activities described in this Agreement, shall be subject to prior written approval.

III. STUDENT AND STAFF CONFIDENTIALITY

ECSU and COA each agree to maintain the confidential and exempt status of any Social Security number information, as required by N.C.G. S. 132-1.10(c)(1), and that they will not re-disclose personally identifiable information pursuant to Family Educational Rights and Privacy Act, 20 U.S.C 1232g (FERPA) or by other State and Federal laws. Failure to comply with the provisions of this section or otherwise failure to abide by legally applicable security measures and disclosure and re-disclosure restrictions may, in University's sole discretion, result in the interruption, suspension and/or termination of the relationship. If ECSU or COA experiences a security breach concerning any information covered by the Agreement, and such breach is covered by N.C.G.S. 75.61(14), then the party will (a) fully comply with the party's obligations under the NC Identity Theft Protection Act, (B) immediately notify ECSU or COA with the information which was disclosed, and (c) fully cooperate with ECSU or COA in carrying out ECSU's or COA's obligations under said Identity Theft Protection Act.

IV. ADMINISTRATION

The administration of this Agreement shall be the responsibility of the Chief Academic Officer/Provost at ECSU and the Vice President of Learning at COA.

V. RELATIONSHIP AND DISPUTE RESOLUTION

This Agreement shall not be construed as creating a relationship of partners, brokers, employees, servants, joint ventures or agents between the parties. The parties to this Agreement are acting as independent participants and shall cooperate mutually to resolve any dispute or misunderstanding through collaboration and discussion. If a mutually agreed upon resolution does not occur, this Agreement shall be governed by the laws of the State of North Carolina, excluding its conflict of laws principles. Each party expressly agrees to subject to the jurisdiction of the Courts of the State of North Carolina should litigation arise between the two parties.

VI. DURATION

- A. This Agreement is effective for five (5) years, starting from the date it is executed, after which it will be re-evaluated by both parties for renewal, amendment or termination. Any party making a change to a course listed on Schedule A Section I of this document shall notify the other party of said curricular changes so the parties may determine if the agreement may remain valid until the expiration of the term.
- B. Both parties have the right to terminate this Agreement at any time during its duration by providing two (2) months advanced written notice. Notwithstanding the foregoing, in case of termination as provided above, ECSU and COA shall continue its obligation to those students already enrolled, until those students have completed their training.

C. This Agreement may be revised only by mutual written amendment executed by the authorized representatives of both parties.

VII. FORCE MAJEURE

If either party's performance of obligations under this Agreement is materially hampered, interrupted, or interfered with by reason of any fire, casualty, lockout, strike, labor conditions, unavoidable accident, riot, war, or act of God, or by the enactment, issuance, operation of any municipal, county, state, or federal law, ordinance or executive, administrative, or judicial regulation, order or decree, or by any local or national emergency, the affected party shall be excused from performance of this Agreement.

VIII. ANNUAL REVIEW

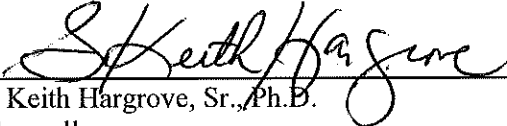
This Agreement shall be reviewed annually by the parties to determine if it needs to be modified and whether or not it will be continued without modification for the ensuing year.

IX. ENTIRE UNDERSTANDING

This Bilateral Agreement contains the entire understanding between the parties and may be amended at any time by mutual written Agreement.

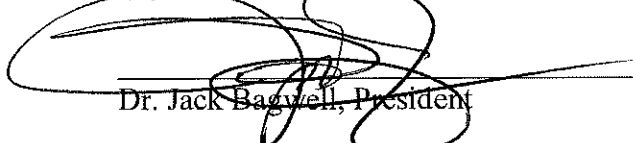
IN AGREEMENT to the foregoing, the parties, or their authorized representatives, hereby affix their signatures in duplicate (2) original counterparts.

ELIZABETH CITY STATE UNIVERSITY


S. Keith Hargrove, Sr., Ph.D.
Chancellor

Date: 10/1/2025

COLLEGE OF THE ALBEMARLE


Dr. Jack Bagwell, President

Date: 10-1-25

"SCHEDULE A"

Section I

College of The Albemarle

General Business Administration Associate in Applied Science - Accelerated

Business Administration

Catalog Year 2025-2026

College of The Albemarle

Elizabeth City State University

General Education Requirements:

ACA 122 College Transfer Success (1)

Communication (Take 6 credits)

ENG 111 Writing and Inquiry (3)

ENG 112 Writing & Research in Dis (3)

Social & Behavioral Science (Take 3 credits)

ECO 252 Prin. Of Macroeconomics (3)

Natural Science/Mathematics (Take 3 credits)

MAT 171 Precalculus Algebra (4)

OR

MAT 152 Statistical Methods I (3)

Fine Arts/Humanities (Take 3 credits)

ART 111 Art Appreciation (3)

Or

MUS 110 Music Appreciation (3)

Major Requirements:

Required Core Courses

ACC 120 Prin. Financial Accounting (4)

ACC 121 Prin. of Managerial Acct. (4)

BUS 110 Introduction to Business (3)

BUS 115 Business Law I (3)

BUS 125 Personal Finance (3)

BUS 137 Prin. of Management (3)

BUS 240 Business Ethics (3)

CIS 110 Introduction to Computers (3)

And

ACC 150 Account Software Appl. (2)

MKT 120 Prin. of Marketing (3)

ECO 251 Prin. of Microeconomics (3)

BUS 285 Business Mgt. Issues (3)

BUS 139 Entrepreneurship I (3)

BUS 151 People Skills (3)

Additional Classes at COA

INT 110 International Business (3)

INT 230 International Law (3)

BUS 160 Data Analytics & Decision (3)

ECSU Equivalencies:

UNIV 110 Freshman Seminar I (1)

ENGL 102 Eng. Comp & Grammar (3)

ENGL 103 Eng. Comp & Voc. (3)

ECON 201 Prin. Of Economics I (3)

MATH 115 College Algebra (3)

ECON 260 Business/Economics Statistics I (3)

ART 132 Art Appreciation (3)

or

MUS 136 Intro to Music Literature (3)

ACCT 210 Financial Accounting (3)

ACCT 220 Managerial Accounting (3)

BUAD 115 Intro. To Business (3)

BUAD 241 Business Law (3)

BFIN 210 Personal Fin, Management (3)

MNGT 221 Prin. of Management (3)

BUAD 240 Ethics (3)

BUAD 190 Management Information

Systems I (3)

MRKT 231 Prin. of Marketing (3)

ECON 202 Prin. of Economics II (3)

Free elective (3)

Free elective (3)

Free elective (3)

Free elective (3)

Total COA Credit Hours (67)

Total Accepted Credit Hours (~~57~~ 62)

Section II

**Elizabeth City State University
Bachelor of Science – Business Administration
(Courses to be completed at ECSU)**

General Education Requirements:

ENGL	201 World Literature I	(3)
	Or	
ENGL	202 World Literature II	
SPCH	314 Public Speaking	(3)
HIST	141 Making of the Modern World	(3)
HLTH	185 Health Concepts	(2)
	Science with Lab	(4)
	Physical Activity	(1)
	Free Electives (one replaces UNIV 120)	(2)

Major Requirements:

BUAD	200 Business Communication	(3)
BUAD	360 Quantitative Methods	(3)
BMIS	380 Management Information Systems II	(3)
BFIN	211 Principles of Finance	(3)
BUAD	455 Strategic Management	(3)
BUAD	490 Internship	(3)
	International Course (BUAD 456 or ECON 455 or BFIN 455)	(3)

Related Area Electives (3 credits from each of the 7 areas for a total of 21 credits)

Related Area Elective I

Any 300 or 400-level BFIN class

Related Area Elective II

Any 300 or 400-level BUAD class

Related Area III

Any 300 or 400-level ECON class

Related Area IV

Any 300 or 400-level MNGT class

Related Area V

Any 300 or 400-level BMIS class

Related Area VI

Any 300 or 400-level MRKT class

Related Area VII

Any 300 or 400-level ACCT class

Required at ECSU

(58)

Degree Total Credit Hours

(120)

(note that additional free elective hours may be brought in that may increase the total hours beyond 120)