

University officials who deliver services to students are committed to the highest level of professional conduct and ethical standards. Individuals are committed to the confidentiality of student records, nondiscrimination in the provision of services, the avoidance of conflict of interest in dealings with individuals within and outside the university, to the exercise of fiscal responsibility with the university funds, to compliance with accepted rules of ethical behavior established by professional organizations and associations, and to make referrals when faced with limitations of expertise, training, and/or authority.

### **Publication Statement**

The university supports the publication of a student newspaper (The Compass) and a yearbook (The Viking) as part of the academic and educational experience available to students at Elizabeth City State University. These student publications are produced under the supervision of faculty advisors who are part of the Language, Literature and Communication Department within the School of Arts and Humanities. Funding is derived from student fees through an annual allocation process that is administered by the Student Affairs Budget Allocation Committee within the Division of Student Affairs. (This committee includes representatives from faculty, students, and staff, and is chaired by the Vice Chancellor for Student Affairs).

The opinions expressed in student publications are not necessarily the opinions of the university administration. Students are allowed to express themselves freely, restricted only by defamatory statements and libelous comments associated with the subject.

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## **STUDENT LIFE**

### **STUDENT GOVERNMENT ASSOCIATION CONSTITUTION**

**Amended April 21<sup>st</sup>, 2009**  
**Amended April 27<sup>th</sup>, 2010**

#### **Preamble**

We, the students of Elizabeth City State University, establish a government within the realm of educational growth to protect our unalienable rights which will provide us the opportunity to interact with our faculty, staff, and administration, providing student derived solutions for the advancement of Elizabeth City State University, will with servitude preserve the prestige of the university committing ourselves to that which is ours while seeking to assert our goals to preserve order, establish justice, and gain unparalleled competitiveness and unending knowledge, while enhancing the total student experience, do hereby ordain and establish this constitution of the Student Government Association of Elizabeth City State University.

**ARTICLE I**  
**General Provisions**

- Section 1. Name.** The name of this organization shall be the Elizabeth City State University Student Government Association.
- Section 2. Membership.** All full-time undergraduate students at Elizabeth City State University who are in good standing with the university shall be members of the Student Government Association under this constitution.
- Section 3. Jurisdiction.** All organizations, groups, and/or persons who commit actions against the survival of Elizabeth City State University or its students, or have an effect on their or its continuous educational growth are all under the jurisdiction of this constitution.
- Section 4. Purpose.** This constitution will provide a channel of communication with the faculty and administration and other forces that affect the total lives of Elizabeth City State University students. It shall serve as a mechanism capable of addressing itself to community concerns. It shall also coordinate an overall thrust for student interests and concerns.

**ARTICLE II**  
**Declaration of Student Rights**

- Section I. Basic Rights.** The Student Government Association recognizes the rights of all students under the constitution and laws of the State of North Carolina and the United States of America. The Student Government Association shall not make nor attempt to enforce any law abridging these basic rights.
- Section II.** Students are granted the following rights under this constitution.
1. The right to submit referendums and initiatives for ratification by the electorate.
  2. The right to recall and remove any elected official.
  3. The right to address its student body officials
  4. The right, through the Student Government Association, to have any grievance heard and acted upon.
  5. The right to hold any office in a single branch during a term that student so desires.
  6. The right to not be discriminated against by race, ethnicity, culture, national origin, ability, religion, orientation, age, intellectual position and perspectives.

**ARTICLE III**

## **Executive Branch**

**Section I.** The powers set forth in Article II Section 2 shall be vested in the SGA President who shall have the assistance of the Vice-President of Internal Affairs, Vice President of External Affairs, Vice President of Finance, Vice President of Student Activities, Attorney General, Corresponding Secretary, Recording Secretary, Mr./Miss Elizabeth City State University. The student body shall elect the President, Vice-President of Internal Affairs, Vice President of External Affairs, Vice President of Finance, Attorney General, Corresponding Secretary, Recording Secretary, and Mr./Miss Elizabeth City State University.

**Section II. President:** Powers and responsibilities of the SGA President are as follows:

- A. Calling and presiding at all student body meetings;
- B. Serving as an ex-officio member of the ECSU Board of Trustees;
- C. Representing the student body at official affairs with the administration, faculty, ECSU Board of Trustees, UNC Board of Governors and students from other campuses;
- D. Shall have a 1/3 vote needed to appoint Student Court Justices;
- E. Appointing members to the SGA Cabinet as deemed necessary. All SGA cabinet appointments are subject to approval by a two-thirds vote of the Student Senate;
- F. Submitting legislative items to the Student Senate whenever deemed necessary;+
- G.
- H. Administering and enforcing all legislative acts enacted by the Student Senate;
- I. Calling meetings of the Student Senate as deemed necessary after reasonable and appropriate notice;
- J. Vetoing legislative acts of the Student Senate, provided that the veto power must be exercised within ten (10) days after the SGA President receives notice of the legislative act(s);
- K. Submitting requisitions for transactions, disbursements and/or withdrawals involving SGA funds jointly with the SGA Treasurer;
- L. Appointing chairpersons and members of all student standing committees as is provided for under this Constitution or as deemed necessary, with the approval of a two-thirds vote of the Student Senate;
- M. Issuing orders to the standing committees and requiring reports from the standing committees
- N. Provide a "State of the Campus" address to the Student Body.

**Section III. Vice-President of Internal Affairs:** The powers and responsibilities of the SGA Vice President of Internal Affairs are as follows:

- A. Assuming the SGA Presidency in the event that the elected SGA President is impeached, resigns or is otherwise removed from office;
- B. Performing the duties of the SGA President in his/her absence;

- C. Presiding over the Student Senate and forwarding all resolutions to the SGA President;
- D. Voting to break a tie within in the Student Senate; and
- E. Serve as ex-officio member of The ECSU Foundation Board of Directors.

**Section IV. Vice President of External Affairs:** The powers and responsibilities of the SGA Vice President of External Affairs are as follows:

- A. Shall have the executive authority to carry out all external operations
- B. Shall serve as Chair of the Community Relations Committee
- C. Appoint members to the Community Relations Committee as deemed necessary
- D. Representing and suggesting policy changes pertaining to the commuter and multicultural students
- E. Improve and maintain relationship between enrolled ECSU students and ECSU Alumni
- F. Create and/or improve sustainability efforts on behalf of the student body.

**Section V. Vice President of Finance:** The powers and responsibilities of the SGA Vice President of Finance are as follows:

- A. Shall be responsible for the complete accurate accounting of all Student Government Association funds.
- B. Handling all SGA fiscal affairs;
- C. Keeping all SGA financial records; and
- D. Signing all monetary documents co-signed by the SGA President
- E. Shall serve as chair of the SGA Finance Committee
- F. Shall serve on the Student Affairs Budget Allocations Committee

**Section VI. Vice President of Student Activities:** Shall be appointed to the SGA Executive Cabinet within two weeks after the General Election. The powers and responsibilities of the SGA Vice President of Student Activities are as follows:

- A. Serve as chair to the Student Activities Committee;
- B. Appoint members to the Student Activities Executive Board as deemed necessary;
- C. Present written Student Activities reports at SGA Executive Board meetings.

**Section VII. Attorney General:** The powers and responsibilities of the SGA Attorney General are as follows:

- A. Assisting and representing the SGA President in the performance of his/her duties as the SGA President directs; and
- B. Compiling and presenting all available facts at student disciplinary proceedings referred to the Student Court.
- C. Present all facts and evidence to the Student Legislature regarding impeachment of any SGA positions.

**Section VIII. Corresponding Secretary:** The powers and responsibilities of SGA Corresponding Secretary are as follows:

- A. Serving as executive secretary to the SGA President;
- B. Conducting all SGA correspondence;
- C. Aligning forces of communication with other institutions;
- D. Keeping written records of all SGA meetings and SGA Executive Branch meetings; and  
Maintaining all SGA records and files; and arranging for permanent preservation of SGA's archives.

**Section IX. Recording Secretary:** The powers and responsibilities of the SGA Recording Secretary are as follows:

- A. Keeping written records of all SGA meetings and SGA Executive Branch meetings; and,
- B. Maintaining all SGA records and files; and arranging for permanent preservation of SGA's archives.

**Section X. Mr. and Miss Elizabeth City State University:** Shall serve as the constitutional monarchs of the university and ex-officio members to the SGA Executive Cabinet.

**Section XI. Succession:** In the event that the President is unable to fulfill his responsibilities, the following line of succession shall occur; Vice President of Internal Affairs, Speaker Pro-Tempore.

**Section XII. Vacancies:** All vacancies in the Executive Branch shall be filled in the same manner as original appointments. Exception: Presidential position shall be filled by Vice-President of Internal Affairs; Vice-President of Internal Affairs position shall be filled by the Speaker Pro Temp.

#### **ARTICLE IV Legislative Branch**

**Section I. Student Congress:** Legislative powers of the Student Government Association shall be vested in the bi-cameral legislature, Student Congress. Student Congress shall consist of the Student Senate and the Student House of Representatives.

**Section II. Student Senate:** Shall be the upper house of Student Congress. The Student Senate shall be empowered to:

- A. Establish, each academic year, guidelines and procedures for the execution of legislative business;
- B. Enact policies and procedures governing attendance and censorship of members;
- C. Enact legislation to promote and insure the educational growth of the student body;
- D. Approve all appointments by the SGA President by a two-thirds vote of the

- members present, provided those present constitute a quorum.
- E. Enact legislation recommending appointments as deemed necessary by the SGA President.
  - F. Approve or disapprove the SGA budget submitted by the SGA President;
  - G. Impeach and bring to hearing by a majority vote of the Student Senate, and remove from office by a majority vote of the Senate, all officials of the Student Government Association, provided the majority constitutes a quorum.
  - H. Grant certificates of merit to outstanding members of the university community or pass resolutions in recognition of persons, measures or organizations.
  - I. Elect a Speaker Pro Temp from the Student Legislature with the first four weeks of an academic year. To seek and hold the office of Speaker Pro Temp, candidates and the holder of the office must have and maintain a minimum cumulative GPA of 3.0 and classify as a junior or senior upon assuming office. Failure to do so shall result in immediate removal from office. The Speaker Pro Temp shall assume the SGA Vice-Presidency in the event that the elected SGA Vice President is impeached, resigns, is removed from office or assumes the SGA Presidency.
  - J. All meetings shall be open to the Student Body

**Composition:** The Student Senate shall be composed of twelve students of the university. Two representatives from each class shall be elected during regular student elections, and along with the Class President shall serve for one academic year.

**Class Presidents:** Each class president shall be included in the delegation and together shall serve as the Chief Delegates to insure the attendance of each respective class representative at all legislative sessions. The Chief Delegate shall appoint a representative of the class delegation to keep records of attendance and/or roll call vote.

**Presiding Officer:** The SGA Vice President of Internal Affairs shall preside over the Student Senate. In the absence of the Vice President of Internal Affairs, the Speaker Pro Temp shall preside. The Vice President of Internal Affairs shall be an ex-officio member of the Student Senate, and vote only in the case of a tie.

**Quorum:** Quorum shall consist of two-thirds of the Student Senate. No business can be transacted without a quorum.

**Section III. Student House of Representatives:** Shall be the lower house of Student Congress. The Student House of Representatives shall be empowered to:

- A. Review and approve New Student Organizations
- B. Determine by a plurality, its rules and procedures;
- C. Enact legislation to promote and insure the educational growth of the student body;
- D. Censure or expel a member by two thirds vote;
- E. Create any committees it deems necessary and proper for carrying out the powers granted in this Constitution. The House Leader shall be the chief authority within the lower house with the absence or resignation of the Speaker. This person shall

be elected at the first Student House of Representatives meeting by a majority vote of the Student House of Representatives.

F. All meetings shall be open to the Student Body

**Composition:** The Student House shall be composed of one (1) representative from each club/organization and residence hall of the university.

**Presiding Officer:** The SGA Speaker Pro-Tempore shall preside over the Student House of Representatives. In the absence of the Speaker Pro Temp, the House Leader shall preside. The Speaker Pro-Tempore shall be an ex-officio member of the Student House, and vote only in the case of a tie.

**Quorum:** Shall consist of two-thirds of the Student House. No business can be transacted without a quorum.

**Section IV. Joint Session of Student Congress:**

- A. The Student Senate and Student House of Representatives shall meet in Joint Session to approve any increase in Student Fees and any other legislation to affect the university community as a whole.
- B. The Officers of the Student Senate shall preside over all joint session of the Student Congress.
- C. The Officers of the Student Senate will follow the SGA Constitution and Roberts Rules of Order.

**Section V. Vacancies:**

All vacancies in the Student Legislature shall be filled in the same manner as original appointments.

**ARTICLE V**  
**Judicial Branch**

**Section I. Student Responsibility:** Every student at Elizabeth City State University has an initial responsibility to himself, his/her peers, and to Elizabeth City State University to prohibit lying, cheating, and stealing, whether or not these actions significantly impair the academic processes and the advancement of educational opportunities of the university community.

**Section II. Judicial Power:** The Judicial power of the Student Body shall be vested in the Student Court for hearing matters involving minor disciplinary offenses as set forth in the Student Handbook as well as other administratively delegated disciplinary matters.

**Section III. Student Court:** The Student Court of the Student Body shall be composed of a Chief Justice, ten Associate Justices, and the Attorney General (non-voting). Student Court Justices shall be appointed through a three (3) branch application process. Starting with the Attorney General, Chief Justice, and Associate Vice Chancellor for Student

Affairs through an application process who shall carry one third of the vote needed for appointment. The Student Body President shall be privy to all information and interviews of such candidates seeking a position as a Student Court Justice and shall carry one third of the vote needed for appointment. If necessary, the Student Senate shall cast the final one third vote needed for appointment to the Student Court. The Chief Justice, Associate Justices, and Attorney General must have and maintain a minimum cumulative GPA of 2.75. Failure to do so will result in immediate removal from office.

**Section IV. Jurisdiction:** The Student Court shall have jurisdiction to hear and make recommendations regarding all disciplinary matters referred by the Vice Chancellor for Student Affairs or his/her designee and shall return its findings and recommendations to the Vice Chancellor for Student Affairs or his/her designee within five (5) days while school is in session, or as soon as time permits when school is not in session. After receipt of the Student Court's findings and recommendations, the Vice Chancellor for Student Affairs or his/her designee shall render a decision for each disciplinary matter within the time frame set forth within the Student Handbook.

**Section V. Voting:** A quorum for the Student Court shall consist of five members. A majority vote shall constitute a decision of the Court. The Associate Justices shall be the only voting members of the Student Court. Exception: In case of a tie vote, the Chief Justice shall cast his/her vote to break the tie.

**Section VI. Attorney General:** The SGA Attorney General shall receive all disciplinary matters referred by the Vice Chancellor for Student Affairs or his/her designee. The Attorney General shall:

- A. Compile all available facts for each matter and submit all relevant information to Student Court for the student disciplinary hearing; and,
- B. Request witnesses to appear at student disciplinary hearings.
- C. Present all facts and evidence to the Student Legislature regarding impeachment of any SGA positions.

**Section VII. Student Rights:**

- A. A student with a disciplinary matter before the Student Court shall have the right to:
- B. Receive written notification of the charges and time and place of the hearing at least five (5) days before the hearing.
- C. Select his/her own representative for the hearing. The representative may not be a professional attorney. The accused student may have a representative appointed by the Student Court.
- D. Present character witnesses on his/her behalf.
- E. Review all written evidence and obtain a list of witnesses prior to the hearing;
- F. Plead innocent of the charges, without being subject to a subsequent disciplinary hearing for dishonesty, if proven guilty of the charges.

**Section VIII. Chief Justice:** The Chief Justice shall be the chief administrative officer in charge of conducting Student Court hearings.

**Section IX. The Associate Justices:** The Associate Justices shall establish proper and reasonable Student Court hearing procedures including:

- A. Requirements that all findings and recommendations of the Student Court be in writing and forwarded to the Vice Chancellor for Student affairs or his/her designee who shall notify the student involved of the decision rendered;
- B. Requirements for maintaining accurate records of all referred disciplinary matters.

**Section X. Removal From Office:**

The Justices and the Attorney General of the Student Court may be removed from removed from office by a two-thirds vote of the Student Legislature, provided quorum is obtained, for a finding of misconduct. Charges may be brought against a member of the Student Court by any member of the university community. The Student Court Justice must be immediately removed. The Chief Justice of the Student Court shall preside over impeachment hearings, unless he/she is the accused. In the event of the latter situation, the Attorney General must present all evidence and preside.

**Section XI. Vacancies:**

Vacancies in the Student Court shall be filled by the Attorney General through the application process.

**Section XII. Impeachment:**

Impeachment of the SGA President, Vice-President of Internal Affairs or any member of the Executive Branch or Cabinet shall be by a two-thirds vote of the Student Legislature, provided those present constitute a quorum. The Student Legislature shall be provided with evidence as it relates to persons involved in the impeachment process. The Chief Justice of the Student Court shall preside over the hearing, unless he/she is the accused. In the event of the latter situation, the Attorney General must present all evidence and preside.

## **ARTICLE VI Elections**

**Section I.** The Election Board shall administer all rules and procedures governing student elections. The President of the Student Government Association shall appoint members of the Election Board for one academic year. All appointments must be approved by a two-thirds vote of the Student Senate, provided those present constitute quorum. The Election Board shall consist of a chairperson and eight student representatives (two from each class). Members of the Election Board shall:

- A. Have and maintain a minimum cumulative GPA of 2.75 (exception: incoming first semester freshmen). Failure to do so shall result in immediate removal from office.
- B. All members of the Election Board must be in good standing with the university, not on probation or with a pending disciplinary matter. With the exception of freshmen representatives, all members must have been in attendance at the university at least one year prior to their term.

- C. Ensure fairness and equity of opportunity for all qualified candidates for campus-wide student elections
- D. Make all necessary arrangements and policy recommendations for the protection and tabulation of ballots.
- E. Verify the on-line ballots cast in each student election and ensure that each candidate has no more than one observer in the vicinity of the voting area when on-line voting is not used.
- F. Recommend candidates for office after certifying petitions and investigating qualification of all candidates in conjunction with the Office of Student Life.
- G. Make a record of election returns for future reference.
- H. Carry out other duties as assigned by the SGA President, SGA Advisor, and the Director of Student Activities.

**Section II. General Elections:**

- A. The following SGA officers shall be voted upon during the general student elections: President, Vice President of Internal Affairs, Vice President of External Affairs, Attorney General, Recording Secretary, Corresponding Secretary, Treasurer, Attorney General and Mr./Miss Elizabeth City State University;
- B. To seek and hold office of SGA President or Vice President of Internal Affairs, candidates must have and maintain a minimum cumulative GPA of 3.0. In order for a candidate to be considered for President he/she must have served at least one year of experience in SGA (including Student Court, Student Senate, Class Officers, and SGA Committees) in any capacity. In the circumstance that no candidate meets the previous requirements, it is the responsibility of the Election Board to review and approve accordingly. Failure to maintain the required GPA for all SGA positions shall result in immediate removal from office. Candidates for SGA President or Vice-President of Internal Affairs must classify as either a junior or senior upon assuming the office
- C. To seek and/or hold any other SGA position, candidates must have and maintain a minimum cumulative GPA of 2.75.
- D. In addition, during the nomination period all candidates must submit a petition endorsed by 200 undergraduate students. Student elections shall be held during the spring semester and shall not be held within one week after a scheduled semester break, or during university's examination period. The Election Board, in conjunction with the Office of Student Life, shall establish the exact date of student elections.
- E. Students who plan to graduate before the completion of a potential term of office shall be barred from running for or holding any SGA office.
- F. Failure of an SGA officer (Executive, Legislative or Judicial), elected or non-elected, to maintain the required GPA shall result in immediate removal from office.

**Section III. Time of Inauguration and Oath of Office:**

All Student Government officers shall take an oath of office to preserve, protect, and uphold the constitution. The inauguration ceremony shall take place within seven days after the election, or otherwise after the resolution of a disputed election.

**A. The Oath of Office is as Follows:**

“I (name of student) pledge to uphold the Constitution of the Student Government Association of Elizabeth City State University and to do my best to fulfill the official duties and responsibilities entrusted to me as (name of office) for the (relevant) academic year.”

**Section IV. Recall:**

Any constituency shall have the power to recall any officer elected by the constituency under this Constitution. If the constituency is a campus wide constituency, the petition to recall shall be submitted to the President of the Student Government Association and shall not be valid unless signed by at least twenty percent (20%) of the qualified voters. The President shall immediately direct the Election Board to immediately review the validity of the petition and to immediately conduct an election for the office in question, in which case the officer(s) in question shall be a candidate(s). The incumbent shall continue in office until the results of the election are officially announced by the Student Government Association.

**Section V. Initiative:**

The Student Body has the power to initiate any act within the power of the Student Senate provided that twenty percent (20%) of the Student Body endorses a petition calling for a referendum. The Student Senate shall determine the constitutionality of the petition, submit it to the Election Board for review, and direct the Election Board to administer a referendum in no fewer than five days and no more than ten days after receiving the petition and bill. Public notice shall be posted four days before election and a majority of the votes cast by the Student Body shall pass the bill.

**Section VI. Review:**

The Student Body has the power to call for a ballot on any act of the Student Senate provided a petition documenting the ballot and the proposed action in written form endorsed by twenty percent (20%) of the Student Body is submitted to the SGA President. The SGA President shall determine the constitutionality of the petition and direct the Election Board to conduct an election on said acts in no fewer than five and no more than ten days after receiving the petition. Public notice shall be posted four days before the election and a majority of the votes cast by the Student Body shall pass the bill.

**Section VII. Guidelines for Class Elections:**

- A. The elected class officers shall be President, Vice President, Secretary, Treasurer, two SGA Senators, and Mr. and Miss Class Representatives;
- B. All class elections shall be held in conjunction with the SGA elections (spring semester), exception: freshman class elections shall be held two weeks after the official opening of the fall semester.

- C. The SGA Vice President of Internal Affairs shall preside over the freshman class nominations;
- D. All nominees shall campaign one week following the nominations and shall be voted upon the following week by the class. No provision shall be made for additional nominees. The persons nominated must be present at the meetings.
- E. With the exception of on-line elections, all class meetings and elections shall follow Robert's Rules of Order for Parliamentary Procedure.
- F. With the exception of on-line elections, two advisors must be present for student elections but meetings may be held with only one advisor present.
- G. In addition, during the nomination period all candidates must submit a petition endorsed by 75 students that are in their current classification.

**ARTICLE VII**  
**Amendments**

**Section I. Amendments to this constitution must be proposed by one of the following methods:**

- A. Before the body of the Student Senate in the form of new business; or
- B. Presented by any non-congressional member in writing to the Chair of the Student Senate (Vice President of Internal Affairs)
- C. When a written petition endorsed by twenty-five percent (25%) of the Student Body is submitted to the Student Government Association President, and subsequently ratified. The President shall then direct the Election Board to conduct an election and a two-thirds vote shall ratify the amendment.

**Section II. Enactment:** All amendments shall receive the first reading in the Student Senate.

**Section III** Amendments must be passed by two-thirds vote of the Student Senate.

**Section IV** The student body must be provided with the amendments via a student forum, publication in the campus newspaper and other means as deem necessary.

**Section V.** A committee on Constitutional Review shall meet every two years beginning in 2012 to review this constitution and shall have the authority to present revision to the Joint Session of the Student Congress for confirmation.

**ARTICLE VIII**  
**Ratification**

**Section I.** The procedure for ratification requires two-thirds vote by the Student Senate

**Section II.** This Constitution shall become effective July 1, 2010

**Section III.** This Constitution shall be the SUPREME AUTHORITY of the Student Law. Any bills, resolutions, rules or procedures enacted prior to the ratification of this constitution shall be considered null and void.

All members of SGA being student leaders are bound by the Student Code of Conduct. Any members of the SGA cabinet found guilty, placed on probation, suspended, or expelled by the student court must be immediately removed from office by the SGA Advisor.

## **ARTICLE XI**

### **Class Councils**

One officer from each class will be elected by the student body. The sophomore, junior, and senior class officers will be elected during the spring semester and shall begin their term for the following fall and spring semesters. The freshmen class officers shall be elected during their incoming fall semester and shall begin their term once elected and the following spring semester.

**Section I. Class Presidents:** The powers and responsibilities of the Class President shall be to

- A. Call and preside over class meetings for respective class;
- B. Provide a class meeting once a month
- C. Serve as an ex-officio member of the Student Affairs Budget Allocations Committee;
- D. Representing the respective class at official affairs with the administration, faculty, and students from other campuses;
- E. Appoint members to the Class Cabinet as deemed necessary. All Class Cabinet appointments are subject to approval by a two-thirds vote of the Student Senate.
- F. Serve on the Student Senate as ex-officio member;
- G. Submitting requisitions for transactions, disbursements and/or withdrawals involving class funds jointly with the Class Treasurer;
- H. Serve on the SGA Presidential Council

**Section II. Class Vice President:** The powers and responsibilities of the Class Vice President are as follows:

- A. Assuming the Class Presidency in the event that the elected Class President is impeached, resigns or is otherwise removed from office;
- B. Performing the duties of the Class President in his/her absence;

**Section III. Class Secretary:** The powers and responsibilities of the Class Secretary are as follows:

- A. Serving as executive secretary to the Class President;
- B. Conducting all Class correspondence;
- C. Keeping written records of all Class meetings and Class Executive Board meetings; and,

- D. Maintaining all Class records and files; and arranging for permanent preservation of Class's archives.

**Section IV. Class Treasurer:** The powers and responsibilities of the Class Secretary are as follows:

- A. Shall be responsible for the complete accurate accounting of all Class funds.
- B. Handling all respective Class fiscal affairs;
- C. Keeping all respective Class financial records; and
- D. Signing all monetary documents co-signed by the Class President.
- E. Shall serve on the SGA Finance Committee

**Section V. Class Senator:** The powers and responsibilities of the Class Secretary are as follows:

- A. Serve on the SGA Student Senate
- B. Serve as a member of the respective SGA Class Executive Board
- C. Establish guidelines and procedures for the execution of legislative business
- D. Enact legislation to promote and insure the educational growth of the student body

**Section VI. Class King/Queen:** The powers and responsibilities of the Class Secretary are as follows:

- A. Serve on the Mr./Miss ECSU royal court
- B. Represent respective class at all functions

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### MR. AND MISS ELIZABETH CITY STATE UNIVERSITY

Mr. and Miss Elizabeth City State University (Mr. and Miss ECSU) are the official student hostess/host and ambassadors for the university. Since the inception of Miss ECSU (1934) and Mr. ECSU (2000), they have played a significant public role, as student representatives. They are expected to be persons of high moral character and students with a great deal of school pride and spirit.

The winning candidates will be crowned at the Coronation. Their reign will end the following year with crowning of the next Mr. and Miss ECSU. In case either winning candidate is unable to fulfill the duties as Mr. ECSU and Miss ECSU, the first runner-up will assume the responsibilities of the title, with all privileges, and complete the reign. All positions will ascend to the next level. The official announcement of the winners will be made at the annual Student Government Association Gala.

#### Qualifications

1. Candidates must be classified as a sophomore or junior and be prospective full-fledged junior or senior at the beginning of the upcoming academic year and must serve the entire academic year. Candidates running for the position of Mr. or Miss ECSU can only hold the title as Mr. or Miss

ECSU one term.

2. Candidates must have a minimum cumulative grade point average of 3.0 and must maintain a minimum cumulative grade point average of 3.0 for the duration of their reign. Failure to do so will result in the forfeiture of the title.
3. Candidates must have been enrolled as a full-time student at ECSU for at least one (1) year.
4. Candidates must have actively participated in at least two (2) extracurricular activities, excluding fraternities and sororities.
5. Candidates must comply with the Code of Conduct (Refer to the ECSU Student Handbook Section 500.1.1) that has been sanctioned by the University.
6. Candidates must be able to express themselves well in oral and written communications the University.
7. Candidates personal profile:
  - ◆ Candidates for candidates for Mr. ECSU must be of male gender; Miss ECSU must be of female gender. This must be the original gender at birth.
  - ◆ Candidates must be single (never married).
  - ◆ Candidates must be between the ages of 18-26.
  - ◆ Candidates must have no children or conceive during reign.
  - ◆ Candidates must possess a clear civil and criminal record.
8. Mr. and Miss ECSU wardrobe must include appropriate attire and accessories for various University functions.

### **Advisory Board**

The purpose of the Mr. and Miss ECSU Advisory Board is to provide Mr. and Miss ECSU with a clear understanding of their duties and responsibilities to the university, to supervise their performance as required, and to plan the annual Royal Coronation and Showcase. The Advisory Board supports Mr. and Miss ECSU as they perform the tasks associated with their official role, and with the fulfillment of their academic pursuits. The Advisory Board will provide guidance to ensure that Mr. and Miss ECSU always represents the university in a professional manner. Everything concerning Mr. and Miss ECSU happens at the discretion of the Advisory Board.

NOTE: The university advisor to Mr. & Miss ECSU is the Coordinator of Student Leadership Development and Multicultural Affairs. The university advisor appoints members to serve on the Advisory Board.

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### **SOCIAL FELLOWSHIP ORGANIZATIONS**

**Groove Phi Groove Social Fellowship Inc.-** Groove Phi Groove Social Fellowship, Inc. was founded at Morgan State College (now Morgan State University) on October 12, 1962 by fourteen daring, young, black American men who wanted to change the way we think about brotherhood. Its