Elizabeth City State University
Facilities Management – Design & Construction
1704 Weeksville Road
Elizabeth City, NC 27909

Subject: Open-end Design Service Agreements

Questions

Will you accept proposals for estimating services only or is estimating a part of advance planning?
Answer: Under type of services offered, we will accept “stand alone” estimating.

Does commissioning/retro commissioning include building envelope/enclosure commissioning as well?
Answer: Yes, this includes envelope/enclosure commissioning.

May a firm submit 15 double-sided pages, or does the university specifically require package submissions to be printed as one-sided only?
Answer: The University requires submissions to be one-sided only.

Do you want the entire submittal on SF330 forms, or are you simply asking us to provide a SF330 Part II for the office that will be performing the work?
Answer: Yes, the SF330 Form is for the office location which will offer services.

Survey mapping I listed under Civil/Site Engineering and there is a separate category for Surveying. Could you elaborate on the type of surveying tasks or past tasks that would fall under these descriptions?
Answer: Consultant services to include, but not limited to, topographical, survey, field verification, utility research, and generation of base mapping.

At the end of Page 2 and top of Page 3, it lists out the categories. However, it does not list Surveying. Is surveying its own category?
Answer: Yes. Surveying is identified in the Supplemental Information sheet as category (7).

Could you provide a list of previous “Survey” contract holders?
Answer: A list of previous contract holders is not available.