Elizabeth City State University
Academic Probation Contract

Students placed on academic probation (GPA below 2.0) at Elizabeth City State University must adhere to the following conditions and expectations to remain enrolled at ECSU in good standing. As a probationary student, you will be assigned an advisor to assist you through the process of academic recovery over the course of the next semester.

1. I will meet with my academic advisor throughout the semester starting within the first two weeks of classes, then every week, or as specified, throughout the semester. I understand it is my responsibility to schedule these meetings by calling my Academic Advisor.

2. If I miss a scheduled meeting, it will be my responsibility to call and reschedule with my retention advisor. I will accept my retention advisor’s recommendations on developmental course work and referrals for assistance through services such as tutoring, supplemental instruction, academic labs, career assessment, personal counseling, etc.

3. I will discuss my choice of major with my advisor to determine if it is appropriate and attainable based on requirements, academic achievement and recommended assessment through Career Services.

4. I will agree to attend and successfully complete the mandatory Academic Success Course seminar/workshops.

5. I will not take more than 12 semester credit hours per semester until I have been removed from the probation status. This reduced course load will allow time for me to focus on my studies and to access resources available at ECSU to assist me in becoming a more productive student.

6. I will take courses recommended by my advisor. I understand this will include retaking as many of my failed courses as possible according to university policy (based on advisor recommendation). When repeating courses, the highest grade at ECSU counts towards the overall GPA; therefore, it is the most effective way to improve my GPA.

7. I will not drop or fail any courses and will earn at least a 2.3 GPA next semester and I understand that I meet with my advisor each semester to follow up on my progress.

8. I understand that a reduced course load, failed classes, or dropping courses will result in additional semesters being required to complete a degree. I understand that according to the University catalog if I continue to demonstrate non-academic progress can result in expulsion from this university that can prevent me from entering another college or university.
9. I will commit to attend every class as scheduled. Prior to any absence, I will inform my retention coordinator and provide the necessary documentation for my absence and will meet with the instructor to make up for the missed work.

I will commit to making the appropriate lifestyle changes in areas which may prevent me from being successful (i.e. work hours, social activities, attendance, participation in class). I am committed to my goal of academic success and attaining a college degree. I have read, understand and agree to abide by this contract. I further understand that failure to comply with the contract may lead to suspension from ECSU. Lack of compliance may also impact negatively any appeal for academic reinstatement. I agree to all of the above conditions with the understanding that failure to meet these conditions may result in my suspension or termination of study from this university.

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Printed Name of Student      Date  Student Signature  Date

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Printed Name of Advisor      Date  Advisor Signature  Date

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Chair Signature            Date

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Chair of Academic Appeals Committee            Date

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Assistant Vice Chancellor for Academic Affairs            Date

Revised: 11/17/14
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