TUTORING APPOINTMENTS
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TUTORING IS NOT OFFERED FOR ALL CLASS

1. Click “Schedule Tutor Appt.” beside the appropriate course.

2. Select the tutoring location by clicking on the small arrow as shown below.
3. Choose a specific date for your tutoring appointment. Use the scroll bar to locate an OPEN time to schedule an appointment, click on OPEN.

   **Note:** Purple indicates a drop-in time; however, most tutoring hours are available for Appointments AND Drop-Ins.

4. Once you have chosen your time, click SUBMIT and your appointment has been created.