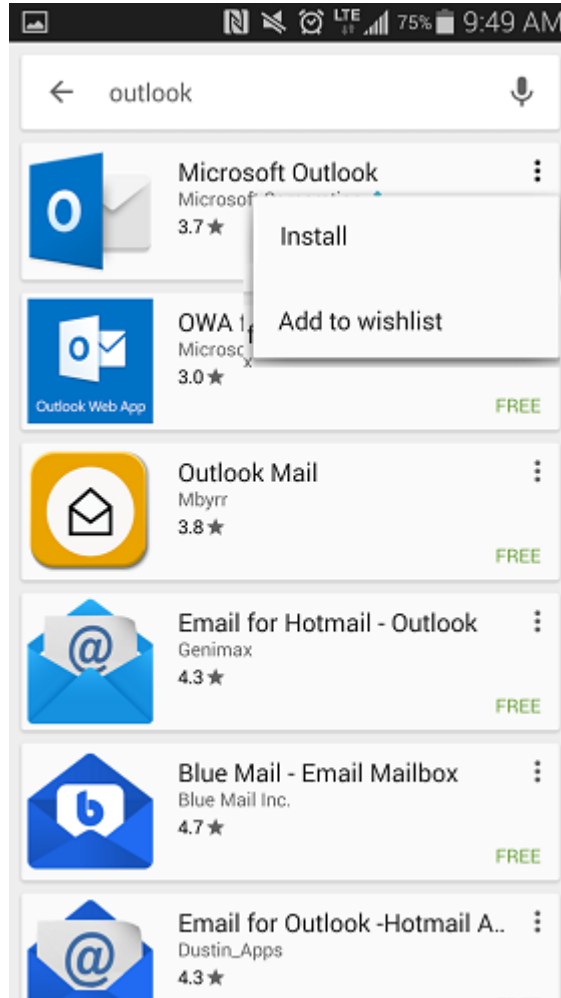
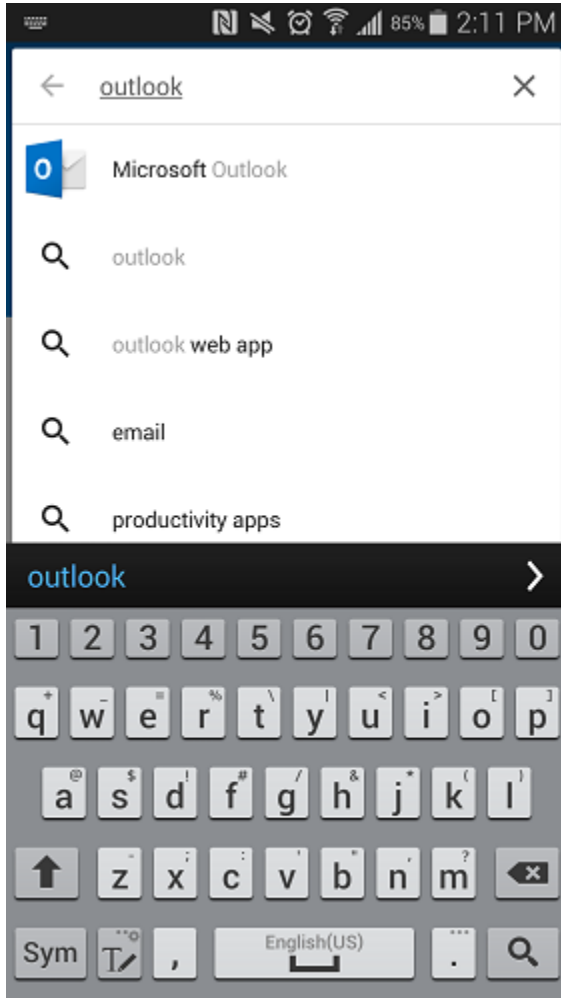
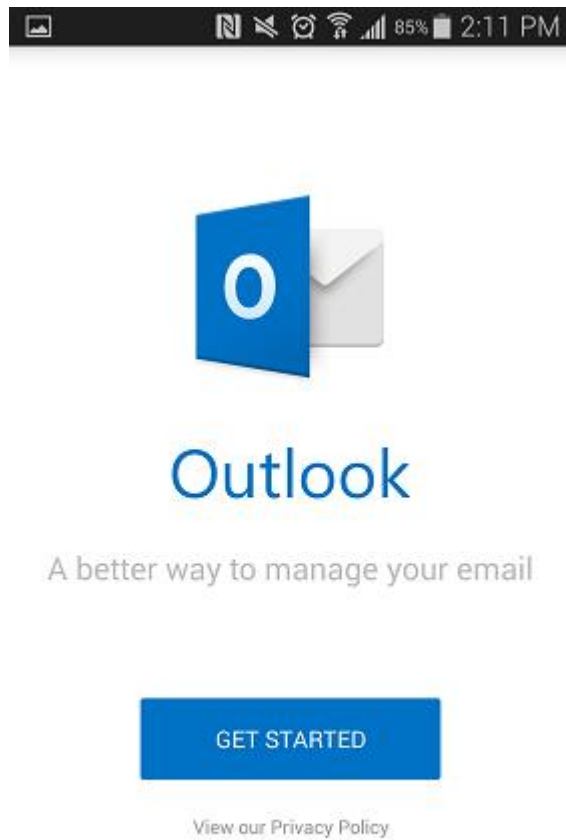


Setup ECSU Office 365 Accounts in Outlook for Android Devices

Step 1. Open the **Google Play Store** on your device and search for the **Outlook** app. Click on the 3 vertically-aligned dots to see a drop-down menu with the **Install** option listed. Choose Install to download and install the app onto your device.

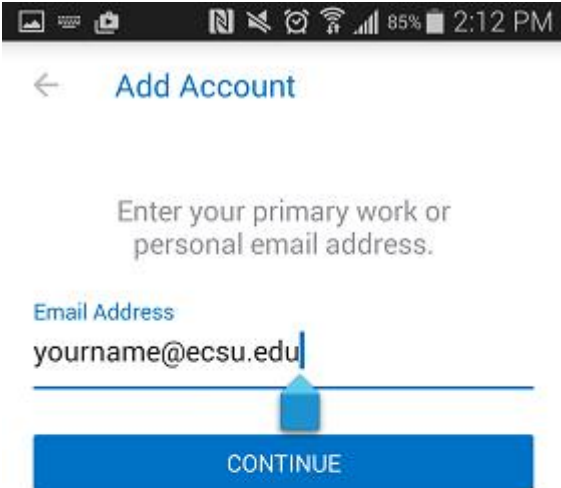


Step 2. After the app has installed, **Open** it and click on the blue **Get Started** button to begin setup.

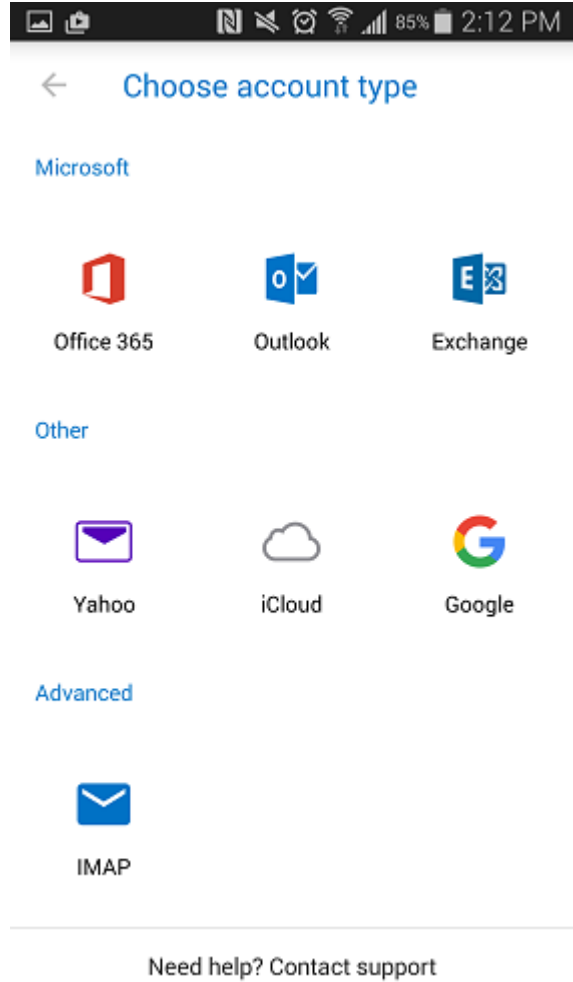


Step 3. In the **Email address** field, enter your full ECSU email address*, and select the blue **Add Account** option.

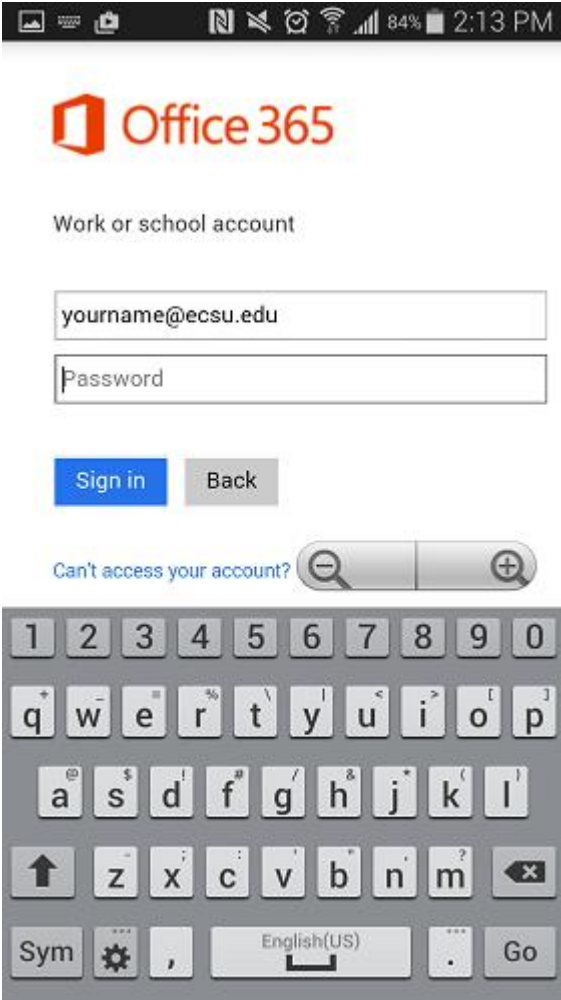
*Students enter yourname@students.ecsu.edu,
faculty & staff enter yourname@ecsu.edu.



Step 4. From the list of email providers, click on **Office 365**.



Step 5. In the Office 365 login screen, enter your full ECSU email address in the **User Name** field and enter your email password in the **Password** field. Click on the blue **Sign in** option to continue.



Step 6. When asked to add another account, choose **MAYBE LATER** to finalize setup.

