

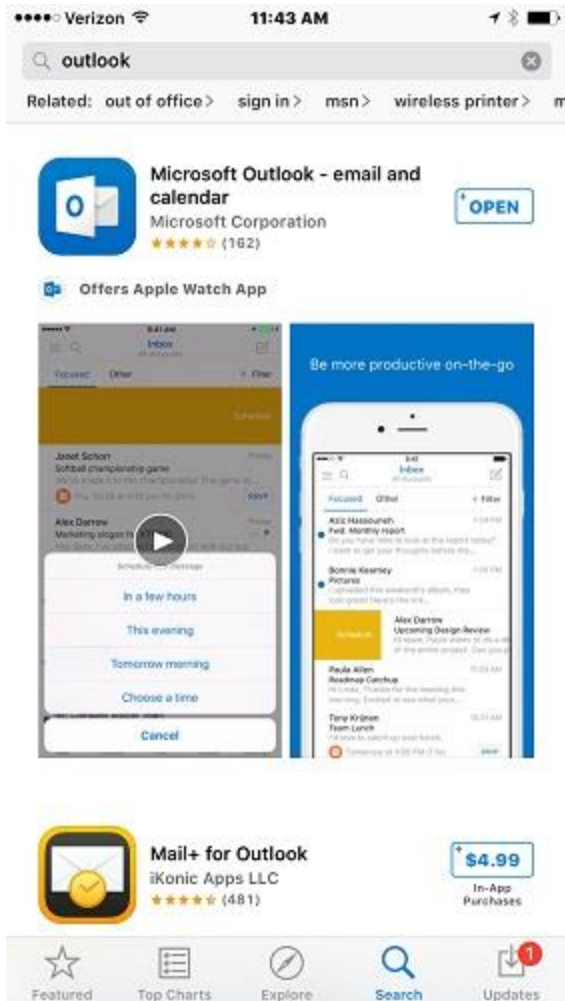
Setup ECSU Office 365 Accounts in Outlook for iPhone & iPad (iOS)

Step 1. Open the **App Store** on your device and search for the **Outlook** app.

Select **GET** and **INSTALL** to download and install the app onto your device.



Step 2. After the app has installed, **Open** it and click on the blue **Get Started** button to begin setup.



Outlook

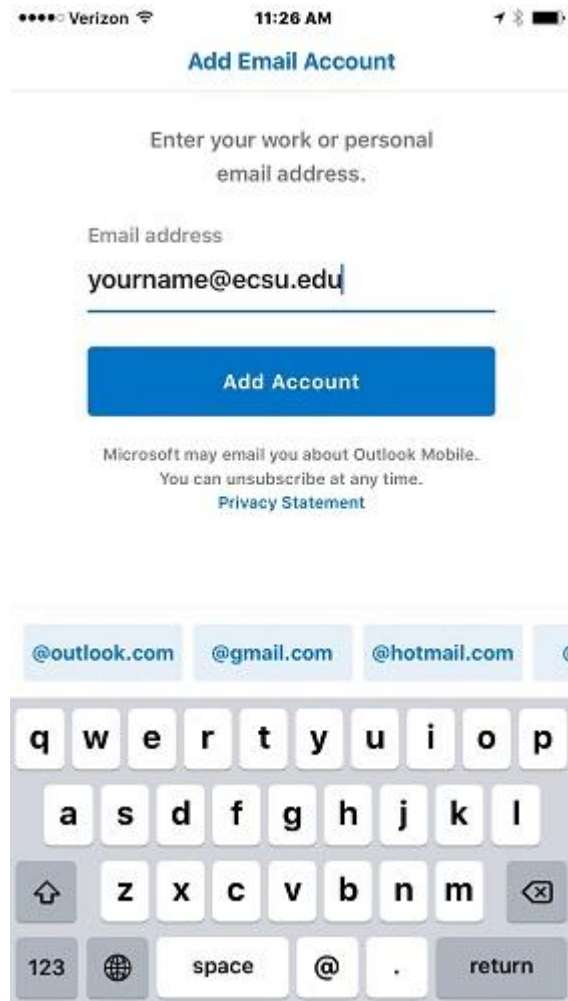
A better way to manage your email.

Get Started

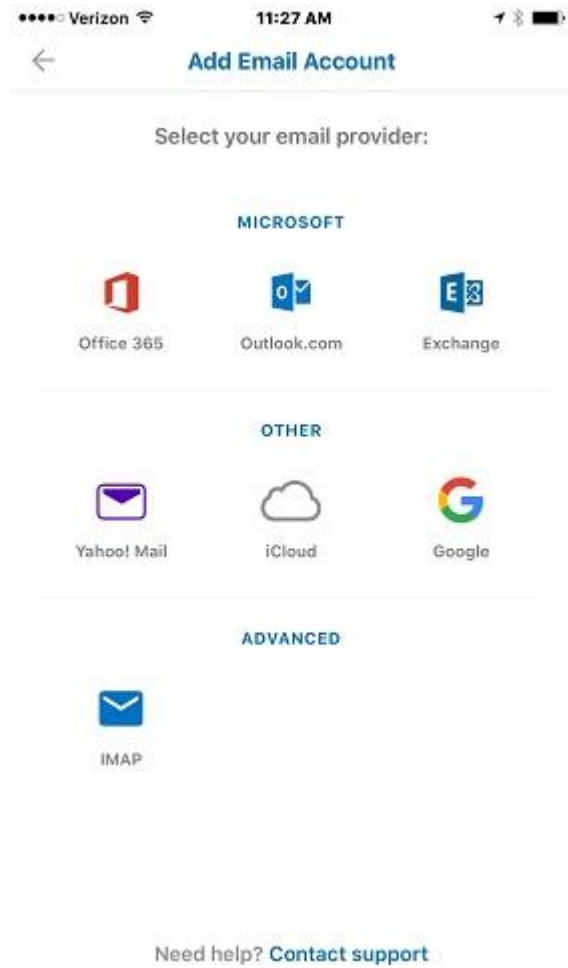
[View our Privacy Policy](#)

Step 3. In the **Email address** field, enter your full ECSU email address*, and select the blue **Add Account** option.

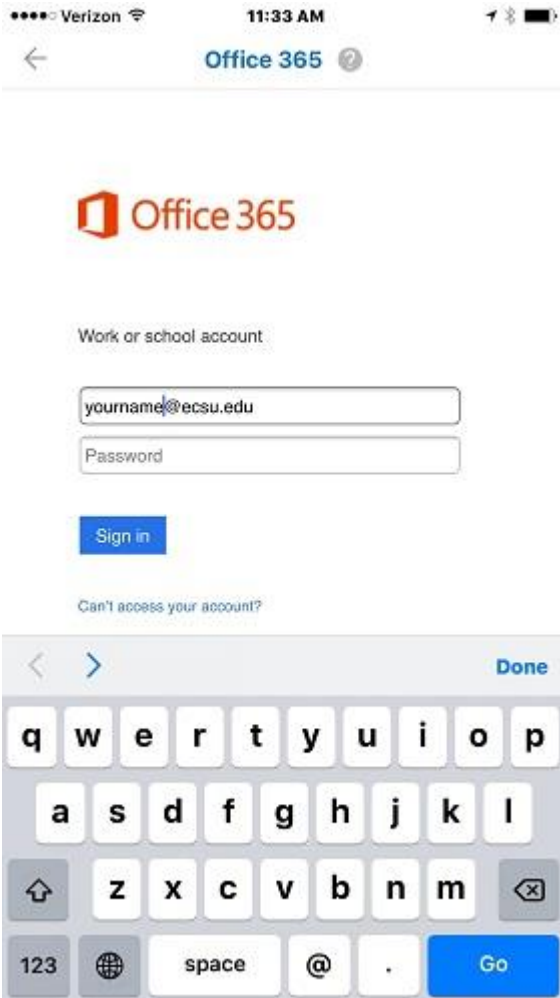
*Students enter yourname@students.ecsu.edu,
faculty & staff enter yourname@ecsu.edu.



Step 4. From the list of email providers, click on **Office 365**.



Step 5. In the Office 365 login screen, enter your full ECSU email address in the **User Name** field and enter your email password in the **Password** field. Click on the blue **Sign in** option to continue.



Step 6. Choose the blue **Accept** option to accept the app usage terms to finalize setup.

