

Changes To Your Grant

Please contact the Office of Sponsored Programs if you plan to make changes in your project that require prior agency approval.

Be sure that any changes that you make regarding your award are approved by the funding agency or within the “expanded authorities” allowable under agency guidelines.

You may check your award document that you receive from the funding agency under “Terms and Conditions”, the agency website or contact the Office of Sponsored Programs.

Changes could include but are not limited to:

- Performance dates
- Scope of work
- Budget categories
- Hiring additional personnel
- Extending subcontracts
- Changing PI on program
- Changing key personnel
- Objective renegotiation
- Level of effort
- Including release time
- If you plan to be absent from the program and are the PI or key personnel on the award
- If the project assessment reveals that you need to change direction of research